SEHD SAC Meeting  
Tuesday, May 19, 2015  
Location: Lawrence Street Center 1148  
Attendance: Michelle Nimer, Lindsay Harn, Rachel Cornelius, Jessica Coon

Items To Discuss

- BBQ Planning  
  o RSVP by June 19th  
  o ACTION: Rachel will get bids on catering  
  o Currently at 40 (12 are kids), estimating 70 for the turnout

- 15-16 Budget Review

- Follow up Action Items:  
  o Rachel/Lindsay—community service opportunities list? Discussed having this available at the BBQ  
  o Melissa/Lindsay—Self-Defense Course? Ask on-campus as well.  
    ▪ Would be a partnership with CPE. Either share in cost per person or some other arrangement.  
    ▪ ACTION: Lindsay will see how committed Shelley is to this.  
  o Melissa—communicating with facilities about poor vacuuming performance for all 3 floors.  
  o Jessica/Michelle—Wishlist to the dean? Postponed…wish list could also include Keurig, utensils, nice breakroom, etc.  
  o Michelle: “official function” rules/policy?  
    ▪ Not applicable if children are involved.  
  o Melissa: RSVP/Survey sent in early May and June?  
    ▪ Rachel will update to June 19 and Michelle will send out.  
  o Michelle/Jessica: PD pages updated with new wording? Including an exception rule for end of fiscal year that includes last call with a deadline.  
    ▪ MN will send last call email.  
  o Lindsay—copy code from Tim for the group?  
    ▪ Will request 1199  
  o IDEA: Post in IMPACT/SAC information updates highlighting various program areas?  
    ▪ Will work on an email template for this  
  o IDEA: Bring in a financial speaker to discuss retirement (maybe PERA too?)  
  o ACTION: Rachel to send winners of TYYMMD award to SEHD.