MINUTES

SEHD SAC Meeting
Thursday, September 17 at 2:30p.m.
Location: Lawrence Street Center 700

Attendance: Melissa Burrows, Jessica Coon, Rachel Cornelius, Shelley Gomez and Scarlett Ponton

Items To Discuss

- Welcome new SAC members!
  - Review SAC bylaws/purpose
- Wishlist/Minutes from last SAC Meeting follow-up
  - Melissa: to purchase some dishes/flatware for the breakrooms
  - Jessica: to post PD ideas on the SAC website
  - Host a candygram campaign for Keurig fundraising, make it a competition between floors for first coffee maker
  - GofundMe or something similar for Keurig fundraising after using candygram funds
  - Advertise Crucial Conversations | 7 Habits of Highly Effective People, when possible as the trainings occur at least biannually
- Calendar of Events:
  - Fall – Community Service Event (Oct/Nov?)
    - Could be something as simple as arranging an impromptu “trash pickup” walk
    - Rachel: to follow up once more with Site Professors for service ideas at our partner schools
  - Oct – Come-and-Go Event at Dean Kantor’s (POSTPONING)
  - Oct – Halloween Party
    - CU Campus Life is hosting their Halloween Costume Contest on Friday, October 30, 2015
  - Nov – SAC Quarterly Meeting
  - Dec – Winter Party
    - Host in the terrace room in the late afternoon? There is currently a popcorn social of the UCD Staff Council on December 4
    - Have the gift exchange, catered food, etc.
    - Melissa to request extra funds from the Dean and inform them we are handling the Winter Party
- Follow up Action Items:
  - Melissa/Lindsay-Self-Defense Course?
- Lindsay-copy code from Tim for the group?
- IDEA: Post in IMPACT/SAC information updates highlighting various program areas?
- IDEA: Bring in a financial speaker to discuss retirement (maybe PERA too?)
- IDEA: SEHD Picture Day –to help build a staff photo directory
- IDEA: Schedule lunch walks as an idea for dept bonding

- Review PD Fund Requests (if applicable)