

## University of Colorado Denver Annual Award for Excellence in Faculty Mentoring

Spring 2018

Purpose, Eligibility and Nomination, Submission, and Selection Processes

### I. Purpose

Mentoring is an integral part of encouraging faculty vitality and professional growth. Mentoring involves not only professional support, but also personal, and social aspects and includes activities related to teaching, scholarship, service and academic career development. The Annual Award for Excellence in Faculty Mentoring seeks to recognize the important role that faculty play in supporting their colleagues through supportive mentoring relationships.

### II. Eligibility

The mentoring award will be given to a faculty member, rostered for at least three years on the downtown campus, who has served as an exceptional mentor to other faculty. All faculty members (tenured, tenure-track, and non-tenure-track) are eligible to be nominated. Nominations will be accepted from Downtown Campus tenured, tenure-track and nontenure-track faculty. Individuals or groups may nominate a candidate. Once awarded, a faculty member is ineligible to receive the award in the subsequent two years. All nominated faculty members not initially selected, as the awardee will be considered in the subsequent two years.

### III. Nomination and Submission Processes

**Step 1.** Faculty wishing to nominate a colleague for the Excellence in Mentoring award should submit the nomination form (attached) and a letter of no more than three pages to the Center for Faculty Development ([Center.FacDevelopment@ucdenver.edu](mailto:Center.FacDevelopment@ucdenver.edu)) by February 23<sup>rd</sup>, 2018. The required letter should provide specific examples of how the nominated individual has contributed to the professional development of the nominator or other mentees.

**Step 2.** The nominated faculty member will be notified by the CFD and asked to submit a current vita and a brief statement (no more than three pages) that states a mentoring philosophy/approach and provides concrete examples along with a list of three individuals who could write serve as a reference. Where appropriate, letters of support and other documentation (e.g., evidence of mentoring pairs' collaborative



projects, co-authored presentations and papers) may be included. The nominated faculty member should submit those materials to the CFD by March 12<sup>th</sup>, 2018.

#### IV. Selection Process

A. The review committee will consist of five faculty members involved in the CFD mentoring program who have not nominated a candidate and have not been currently nominated. Their review will be guided by the attached rubric and an awardee will be selected based on the strengths of the nominated faculty member's mentoring ability and the quality of the mentoring relationship(s).

#### B. DEADLINES

- February 23<sup>rd</sup>, 2018: Nomination letters due to CFD.
- March 12<sup>th</sup>, 2018: Nominated faculty member(s) submits his/her supporting documentation to the CFD.
- March 30<sup>th</sup>, 2018: The CFD will report the awardee to the Associate Vice Chancellor for Academic Affairs.

#### V. Award

The recipient will receive a monetary award of \$1,500 and a plaque. The Awardee will also be recognized with a plaque that is added to the Faculty Awards Gallery in the North Classroom Building.

**For more information**, contact the Center for Faculty Development at [center.facdevelopment@ucdenver.edu](mailto:center.facdevelopment@ucdenver.edu) or 303 315-3032.



**University of Colorado Denver  
Excellence in Faculty Mentoring Award  
Nomination Form**

**Nominee:**

Name/Title: \_\_\_\_\_

School/College/Library: \_\_\_\_\_

**Nominator(s):**

Name/Title: \_\_\_\_\_

School/College/Library: \_\_\_\_\_

\_\_\_\_\_  
Signature Date

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Name/Title: \_\_\_\_\_

School/College/Library: \_\_\_\_\_

\_\_\_\_\_  
Signature Date

**Submit this nomination form** to the Center for Faculty Development  
([Center.FacDevelopment@ucdenver.edu](mailto:Center.FacDevelopment@ucdenver.edu) or #320 Lawrence Street Center) by February  
23<sup>rd</sup>, 2018.

### Excellence in Faculty Mentoring Criteria

Criteria	Below Proficient (0 point)	Proficient (1 points)	Above Proficient (2 points)
Evidence that the mentor provided outstanding professional support/ development (in any form).	Evidence is not addressed or is unclear.	Evidence is evident and essential clarifying information is provided.	Evidence regarding “provided support” is complete and clear. The discussion is compelling and insightful.
Evidence that the mentor helped shape the teaching, scholarship, and/or service work of the nominator(s).	No connection is made to shaping the nominees growth.	A connection between the mentor’s efforts and actions and the influence that had on the nominee is provided.	The mentor generously shared their valuable time to be accessible to their mentee(s). The mentor served as a role model by maintaining high standards for excellence within their own discipline and the greater institution.
Evidence that the mentor has helped the nominator(s) manage and further his/her career.	Discussion of evidence may be incomplete or unclear.	Documented evidence that the mentor helped to support a colleague to be engaged in the UC Denver academic community.	The mentor offered sound counsel and valuable information to his/her mentee in order to advance and develop the mentee’s own path to academic and professional success.
Evidence of mentoring activities that supported colleagues in becoming effective teachers and/or scholars.	Evidence regarding mentees development is missing, incomplete, or vague.	Display of evidence of mentees completing their defined projects (e.g. teaching goals, grants, publications, promotion, service accomplishments).	Imparted guidance and expertise in encouraging and critiquing the mentee’s teaching and/or scholarly works.