

## EURēCA! WORK-STUDY PROGRAM

Currently, over 2500 CU Denver students qualify for Federal Work-Study Assistance, a form of need-based financial aid that allows undergraduates to earn up to \$3000 each semester as they work an on-campus job. The **EURēCA! Work-Study Program** facilitates the use of work-study assistance by undergraduates pursuing professionally relevant research, creative, or other scholarly activities, while being supervised and mentored by CU Denver faculty from either the CU Denver or CU AMC campus. The Program is being piloted in 2018 with the support of the Office of the Provost involving a collaboration of the Office of Undergraduate Experiences, Financial Aid and Scholarships Office, Career Center, and Experiential Learning Center.

EURēCA! Work-Study Student Assistants may work up to 20 hours each week and receive a salary that is disbursed on a bi-weekly basis over the semester. Although the hourly rate varies with experience and expectations — a typical starting salary ranges from \$10.20-14.10/hour of which the employer pays 25 cents on the dollar, with the federal government covering the rest. We have funds to cover that 25 percent for approximately 50 faculty interested in participating during the Summer 2018 and/or Fall 2018 Semesters.

For this program, faculty (employers) complete a brief application with a job description. Student hourly positions are entered into Handshake — the student employment platform — and tagged with the EURēCA acronym, which indicates that: 1) the job has been designed to introduce undergraduates to the research enterprise in the broadest sense; 2) the employer is a CU Denver or CU AMC faculty member; and 3) the job posting is eligible for undergraduates awarded Federal Work-Study Assistance, specifically. Students can search Handshake for those positions and, upon completing a brief orientation and/or training offered by the Career Center, work-study eligible students can apply for jobs by uploading the requested materials (e.g., transcripts, resume). Once an application has been posted, the faculty mentor (employer) will be notified by e-mail and can review application materials, interview applicants, and make an offer. Once hired, Work-Study Student Assistants set a work schedule in consultation with their mentor (employer) that accommodates their course schedule and includes required trainings, one-on-one mentoring meetings, and group meetings, in addition to the scholarly activity.

Although many work-study experiences are basic (e.g., entering and coding data, conducting literature searches), a goal of this program is to have each student make a meaningful contribution to a scholarly activity, while learning about the process of scholarship in the discipline. And as they gain experience, student assistants may also take on additional responsibility.

The ultimate goal of the EURēCA! programs is to provide undergraduates with a professionally relevant scholarly experience, while advancing the scholarly activities of faculty. The following entry-points recognize that our undergraduates are extremely diverse and will bring with them varying levels of experience. The EURēCA! Work-Study Program is being designed to provide opportunities that acknowledge this diversity.

**EURēCA! Apprentice**  
Discovery of Scholarship



**EURēCA! Emerging Scholar**  
Scholarly Inquiry



**EURēCA! Scholar**  
Creation of Scholarship

**EURēCA! Work-Study Student Assistants (employees):**

- receive salary totaling up to \$3,000, but no more than their work-study award;
- enroll in a “for-credit” or “not-for-credit” internship through the Experiential Learning Center during the semester in which the award is administered;
- complete brief pre- and post-activity assessment materials;
- complete all relevant University trainings required to undertake the scholarly activity.

**Eligibility criteria include:**

- Federal Work-Study Assistance award received as part of a financial aid package;
- degree-seeking CU Denver undergraduate status;
- completion of the University of Colorado Background Request Form, pursuant to the CU Denver | CU Anschutz Medical Campus Background Investigations Policy;
- Satisfactory Academic Progress assessed at the end of each semester based upon grade point average, completion rate, and overall attempted credit hour limit;
- enrolled for at least 6 credit hours throughout the semester, including summer semesters (see CU Denver | CU AMC Student Employment Handbook for details);
- coursework and demonstrated skills, if required for proposed scholarly activity;
- commitment to presenting outcomes of scholarly activity at RaCAS 2019.

**Faculty Mentors (employers):**

- are CU Denver or CU AMC faculty;
- hold full-time tenured, tenure-track, or clinical teaching track appointments;
- maintain an active research program in any discipline, academic unit, or college at CU Denver or CU AMC;
- are committed to engaging a EURēCA! Work-Study Scholar in her/his scholarship, including University trainings, one-on-one mentoring meetings, and group meetings;
- complete pre- and post-activity assessment materials;
- are responsible for all employment paperwork (e.g., letter of offer, HCM entry, bi-weekly time records, payroll, termination) through their home department/unit;
- have demonstrated commitment to EURēCA! programs at CU Denver, including RaCAS;
- participate in at least one Center for Faculty Development workshop or discussion emphasizing the mentoring of undergraduate scholarly activities in 2018.

**Application Deadline:** While positions may be posted well before the start of a semester, the deadline for filling these positions is five weeks into the semester, at which point positions will expire in Handshake.

**Additional Information:** Undergraduates should contact the following for detailed information about the Program:

- Financial Aid and Scholarships Office regarding Federal Assistance awards;
- Career Center regarding student hourly employment, trainings, and Handshake;
- Experiential Learning Center regarding for-credit and not-for-credit internships and research advising;
- Dr. Leo P Bruederle at [Leo.Bruederle@ucdenver.edu](mailto:Leo.Bruederle@ucdenver.edu) or Dr. Lindsey Hamilton at [Lindsey.Hamilton@ucdenver.edu](mailto:Lindsey.Hamilton@ucdenver.edu) for general information about the Program.