

**LIVETEXT**

**How To:**

**Assess a student's template using an assignment  
rubric**

## Assignments

Term  Course   
 Sort  Alphabetical  Due Date  Submissions to Assess

### LTDEMO - Section 1 (12)

<a href="#">ALPS PBA 1.1: Core Values</a>	January 21, 2017	<div style="width: 100%; height: 10px; background-color: yellow;"></div> 1	<a href="#">Assess</a>	<a href="#">Report</a>
<a href="#">ALPS PBA 1.2: School Culture</a>	January 21, 2017	<div style="width: 100%; height: 10px; background-color: red;"></div> 1	<a href="#">Assess</a>	<a href="#">Report</a>
<a href="#">ALPS PBA 1.3: Family Community Engagement</a>	January 21, 2017	<div style="width: 100%; height: 10px; background-color: red;"></div> 1	<a href="#">Assess</a>	<a href="#">Report</a>
<a href="#">ALPS PBA 1.4: Distributed Leadership</a>	January 21, 2017	<div style="width: 100%; height: 10px; background-color: red;"></div> 1	<a href="#">Assess</a>	<a href="#">Report</a>
<a href="#">ALPS PBA 1.5: Mission-Vision</a>	January 21, 2017	<div style="width: 100%; height: 10px; background-color: red;"></div> 1	<a href="#">Assess</a>	<a href="#">Report</a>
<a href="#">CLDE9999 CLDE Portfolio</a>	January 21, 2017	<div style="width: 100%; height: 10px; background-color: red;"></div> 1	<a href="#">Assess</a>	<a href="#">Report</a>
<a href="#">L2CRT3 Reading &amp; Writing 7-12 Portfolio</a>	January 21, 2017	<div style="width: 100%; height: 10px; background-color: red;"></div> 1	<a href="#">Assess</a>	<a href="#">Report</a>
<a href="#">L2CRT5 Reading &amp;</a>				

1. From the Dashboard, click on the assignment you wish to assess

[PTR 15 16 CV.pdf](#)  
 Uploaded Feb 15, 2016

[Service for PTR.pdf](#)  
 Uploaded Feb 15, 2016

[Dummy Instructor eFRPA.pdf](#)  
 Uploaded Jan 22, 2016

[More Documents](#) [More Files](#)

**Announcements**

No Announcements

[Dashboard](#)[Courses](#)[LiveText Docs](#)[File Manager](#)[Reviews](#)[Forms](#)[Community](#)[Tools](#)[Courses Main Page](#) > [LTDEMO - 1](#) > [LTDEMO - 1 Assignments](#)

## ALPS PBA 1.1: Core Values

[Assignment Details](#)[Submissions & Grades](#)

2. Click on the student's name

Awaiting Submission	Awaiting Assessment (1)	Completed
	<a href="#">Assess</a>	All assessments are published
Name	<input type="checkbox"/> Name	Name
	<input type="checkbox"/> <a href="#">Demo Student</a>	Final Grade

# ALPS PBA 1.1: Core Values

Latest Submission

Assessor: Instructor, Dummy

Student: Demo, Student

Save Submit Assessment Cancel

## ALPS PBA 1.1: Core Values

Documents to be Assessed (1)

ALPS TEMPLATE for PBA 1.1: Core Values SU 14 (130 Points)

ALPS TEMPLATE for PBA 1.1: Core Values SU 14 (130 Points) by Student Demo

+ Add Comment

Hide + Add Comment

Page List

- Core Values Cover Page +
- Core Values +
- Reflective Justification Paragraphs for ELCC 5.1 +
- Reflective Justification Paragraphs for ELCC 5.2 +

### Core Values Cover Page

#### Description of PBA

+ Add Comment

No text or image added.

Grade

Comment

Attachments

Attach

Expand Rubrics

ALPS PBA 1.1 Core Values 1

	E...	P...	E...	N/A
E 1	✓	✓	✓	✓

3. The student's template is here and all of the components are listed out below

4. Click on "Expand Rubric" to begin grading the assignment

5. There are 3 rubrics for this particular assignment, click on the arrows next to each to view the outcomes for each rubric

- ▶ ALPS PBA 1.1 Core Values 1
- ▶ ALPS PBA 1.1 Core Values 2 [ELCC 5.1 Reflective Justification Rubric]
- ▶ ALPS PBA 1.1 Core Values 3 [ELCC 5.2 Reflective Justification Rubric]

Assessor: Instruct

Save Submit Assessment

● Awaiting Assessment  
Submitted September 9, 2016 10:51:44 AM

Grade

Comment

Attachments

Attach

Expand Rubrics

6. Select a score for each outcome by just clicking on the correct box for each

7. You can add comments to each outcome (optional) by clicking on the blue bubble and typing in text below

8. Click on "Save & Close" once you are finished assigning points

The screenshot shows a web-based assessment tool interface. At the top right, there is a 'Save & Close' button. Below it, a table displays assessment outcomes for 'ALPS PBA 1.1 Core Values 1'. The table has five columns: 'Emergent (1 pts)', 'Proficient (8 pts)', 'Exemplary (10 pts)', and 'N/A'. The 'Proficient' column is highlighted in blue. The table contains two rows of outcomes, each with a 'Core Values Identified' section and a 'Reflections on Source of Core Values' section. A 'Comment:' section is located below the first row. On the right side of the interface, there is a sidebar with a 'Submit Assessment' button and a 'Save' button. The status 'Awaiting Assessment' is shown with a yellow dot and the submission time 'Submitted September 9, 2016 10:51:44 AM CDT'. At the bottom of the sidebar, there is a 'Save & Close' button and a 'Submit Assessment' button.

	Emergent (1 pts)	Proficient (8 pts)	Exemplary (10 pts)	N/A
<b>Core Values Identified</b>	<input type="checkbox"/> The narrative identifies two core values and provides a basic awareness or level of understanding &lt;b>&lt;/b>; (explanation/description of those core values by the principal candidate.	<input checked="" type="checkbox"/> The narrative provides two core values and a conceptual understanding &lt;b>&lt;/b>; (explanation, interpretation, application)&lt;/b>; of those core values by the principal candidate for the context of work in schools.	<input type="checkbox"/> The narrative provides two core values and a reflective understanding &lt;b>&lt;/b>; (explanation, interpretation, application, perspective, empathy, and self-knowledge)&lt;/b>; of those core values by the candidate for leading others in a school setting.	<input type="checkbox"/> N/A
<b>Reflections on Source of Core Values</b>	<input type="checkbox"/> The narrative provides a basic awareness or level of understanding &lt;b>&lt;/b>; (explanation/description of those core values by the principal candidate for the context of work in schools.	<input type="checkbox"/> The narrative provides a conceptual understanding &lt;b>&lt;/b>; (explanation, interpretation, application)&lt;/b>; of those core values by the principal candidate for the context of work in schools.	<input checked="" type="checkbox"/> The narrative provides a reflective understanding &lt;b>&lt;/b>; (explanation, interpretation, application, perspective, empathy, and self-knowledge)&lt;/b>; of those core values by the candidate for leading others in a school setting.	<input type="checkbox"/> N/A

### ALPS PBA 1.1: Core Values

Latest Submission

Assessment: Instructor, Dummy

Student Demo, Student

[Request Resubmission](#) [Save](#) [Submit Assessment](#) [Cancel](#)

#### ALPS PBA 1.1: Core Values

● Awaiting Assessment  
Submitted September 9, 2016 10:51:44 AM CDT

Documents to be Assessed (1)

 [ALPS TEMPLATE for PBA 1.1: Core Values SU 14 \(130 Points\)](#)

ALPS TEMPLATE for PBA 1.1: Core Values SU 14 by Student Demo  
(130 Points)

[+ Add Comment](#)

Grade

Comment

Attachments

[Attach](#)

[Expand Rubrics](#)

[- Hide](#) [+ Add Comment](#)

Page List

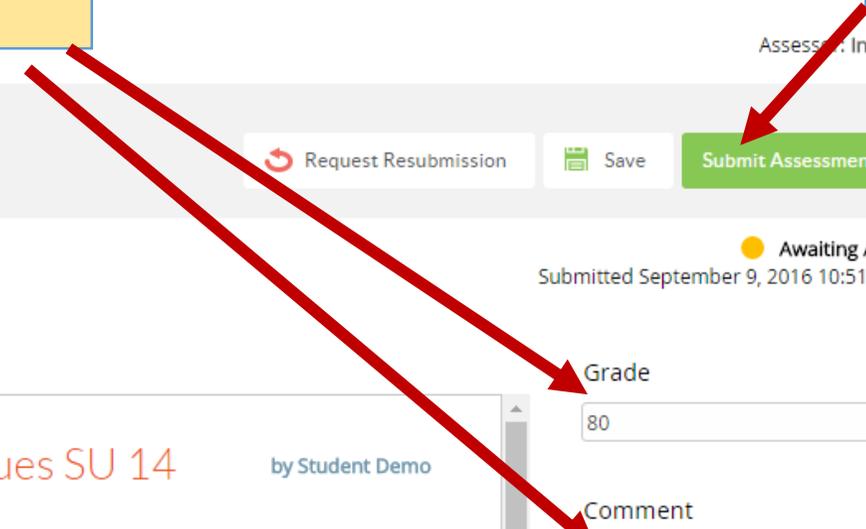
 Core Values Cover Page [+](#)

 Core Values [+](#)

Core Values Cover Page

9. Type in the student's final grade here and comments if needed

10. Click "Submit Assessment" when you are finished



Dashboard

**Courses**

LiveText

Forms

Community

Tools

Courses Main Page > LTDEMO - 1 > LTDEMO - 1

## ALPS PBA 1.1: Core Value

Assignment Details

**Submissions & Grades**

11. The student will now appear over in the green "Completed" section

Awaiting Submission		Awaiting Assessment		Completed (1)	
				All assessments are published	
Name		Name		Name	Final Grade
				<a href="#">Demo Student</a>	80

12. If you made an error and want to make changes to the assessment, click on the student's name

## ALPS PBA 1.1: Core Values

Latest Submission

Previous Submissions (1)

Assessor: Instructor, Dummy

Student

 Demo, Student

13. Click on "Undo Assessment" to edit the existing assessment



 Undo Assessment

### ALPS PBA 1.1: Core Values

 Reviewed / Graded  
Submitted Sep 9, 2016 11:27 AM

Documents to be Assessed (1)

 [ALPS TEMPLATE for PBA 1.1: Core Values SU 14 \(130 Points\)](#)

ALPS TEMPLATE for PBA 1.1: Core Values SU 14 by Student Demo  
(130 Points)

 Hide

Grade

80

Comment

TYPE COMMENTS HERE

Dashboard

**Courses**

Reviews

Forms

Community

Tools

Courses Main Page > LTDEMO - 1 >

ALPS PBA 1.1: Core

Assignment Details

**Submissions & Grades**

14. The student's name will now appear under "Awaiting Assessment", click on their name to edit

Awaiting Submission		Awaiting Assessment (1)		Completed	
		<a href="#">Assess</a>		All assessments are published	
Name		<input type="checkbox"/> Name		Name	Final Grade
		<input type="checkbox"/> <a href="#">Demo Student</a>			

# ALPS PBA 1.1: Core Values

Latest Submission | Previous Submissions (1) | Assessor: Instructor, Dumr

Student: Demo, Student

Request Resubmission | Save | Submit Assessment | Cancel

### ALPS PBA 1.1: Core Values

Awaiting Assessment  
Submitted September 9, 2016 11:27:43 AM CDT

Documents to be Assessed (1)  
ALPS TEMPLATE for PBA 1.1: Core Values SU 14 (130 Points)

ALPS TEMPLATE for PBA 1.1: (130 Points)

+ Add Comment

Hide | + Add Comment

Page List

- Core Values Cover Page +
- Core Values +
- Reflective Justification Paragraphs for ELCC 5.1 +
- Reflective Justification Paragraphs for ELCC 5.2 +

#### Core Values Cover Page

#### Description of PBA

+ Add Comment

No text or image added.

Grade: 80

Comment: TYPE COMMENTS HERE

Attachments: Attach

Expand Rubrics

ALPS PBA 1.1 Core Values 1

	E...	P...	E...	N/A
E 1	✓	✓	✓	✓

**15. Make changes by clicking on "Expand Rubrics", correct the student's grade or add a comment**

**16. Click "submit assessment" when you are finished editing**

17. If the student needs to correct the assignment before you can finish grading it, click on "Request Resubmission"



Latest Submission

Assessor: Instructor, Dumm

Student Demo, Student

[Request Resubmission](#) [Save](#) [Submit Assessment](#) [Cancel](#)

### ALPS PBA 1.1: Core Values

● **Awaiting Assessment**  
Submitted September 9, 2016 10:51:44 AM CDT

Documents to be Assessed (1)

[ALPS TEMPLATE for PBA 1.1: Core Values SU 14 \(130 Points\)](#)

ALPS TEMPLATE for PBA 1.1: Core Values SU 14 by Student Demo  
(130 Points)

[+ Add Comment](#)

[- Hide](#) [+ Add Comment](#)

Page List

- Core Values Cover Page [+](#)
- Core Values [+](#)

Core Values Cover Page

Grade

Comment

Attachments

[Attach](#)

[Expand Rubrics](#)

## ALPS PBA 1.1: Core Values

18. The assignment moves back to "Awaiting Submission" and the student is allowed to make changes on their end and resubmit

Awaiting Submission (1)		Completed	
<a href="#">Assess</a>		All assessments are published	
<input type="checkbox"/> Name	Name	Name	Final Grade
<input type="checkbox"/> <a href="#">Demo_Student</a>			