Faculty Single Sign-on and Deep Assignment linking with Grade Return between LiveText and Canvas

1. Locate an existing assignment in LiveText under a course in Courses. Click the Assignment Details tab and then click the **Edit** button for the assignment details on the upper right. Check the **Publish Grades** and **Sync Grades with LMS** box and copy the **Assignment URL**. This URL is unique for each assignment.
2. Log into your Canvas course shell and add an assignment in one of the courses.

3. Now name the assignment, assign points, go to the **Submission Type Box** and click **Select External Tool** to link to LiveText. You will paste the link you copied from the LiveText assignment into Canvas in this step. See boxes in images below:
4. Select LiveText; Delete the URL in the box; PASTE the URL you copied from STEP ONE.

Once you've pasted in the link from LiveText it will appear here.
5. Finish filling out assignment dates and click Save.

6. The first time you do this, you will need to complete the Single Sign On process into LiveText from Canvas. Note that you will never have to do this again once you’ve done it the first time.
7. To assess your students click on the assignment link.

8. The first time you click on an assignment link you will need to log into LiveText. From then on you will automatically be signed into LiveText after you log onto Canvas.

9. It is important to note that the student MUST submit their assignment by clicking on this link for the Grade Sync feature to work. If the student submits their assignment directly into LiveText without going through the Canvas course shell and never clicks on the link, and the instructor assesses the student, the grade will not be posted to Canvas.

10. Instructors who click the link will be brought to the “Submissions and Grades” page within LiveText to assess the appropriate assignment.
Now you may assess your students. LiveText is embedded directly into Canvas.

1,2,3 Grade Return!
IMPORTANT: Grades in LiveText only return a percentage between 0 and 100. This means if your Canvas assignment is worth 50 points you will enter “100” in the LiveText Grade Box.