How to associate standards/outcomes with rubrics in LiveText

# 1. Click on "LiveText Docs" to find the rubric you need or to create a new one.



# 2. Select the rubric for which you want to add or change the standards/outcomes.

### Documents

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| •       | ↑ <u>Title</u>  | <u>Type</u> | Date Created          | Date Modified         |
|         | COUN 6100 - Research Paper Rubric                     | Assessment  | Sep 12, 2017 2:35 PM  | Sep 12, 2017 3:04 PM  |
|         | OFFICIAL CLDE Modified Portfolio Rubric               | Assessment  | Apr 25, 2017 12:00 PM | Apr 25, 2017 12:08 PM |
|         | (FL17) Counseling Program CFT Semester 1 Final<br>Eva | Assessment  | Jul 31, 2017 3:33 PM  | Jul 31, 2017 5:01 PM  |
|         | (FL17) Counseling Program CFT Semester 1<br>Midterm E | Assessment  | Jul 31, 2017 4:25 PM  | Jul 31, 2017 5:00 PM  |

### 3. View the standards already attached to the rubric in the standards section.

#### COUN 6100 - Research Paper Rubric

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|--|
| Assessment 🥒 Hanage Content  |
| SEHD Mission and Vision 🥒  |
| Mission  |
| LEADERSHIP FOR EDUCATIONAL EQUITY  |
| Prepare and inspire education and mental health leaders to have a profound impact in fostering student opportunity, achievement and success in urban and diverse communities.  |
| Vision   |
| A leading school of education providing national expertise on educational issues and socially-just solutions for urban and diverse communities. Through innovative research and  |
| Standards         CACREP-2009.INT.2.G.1.b         professional roles, functions, and relationships with other human service providers, including strategies for interagency/interorganization collaboration and communications;         CACREP-2009.INT.2.G.1.c         counselors' roles and responsibilities as members of an interdisciplinary emergency management response team during a local, regional, or national crisis, disaster or other trauma-causing event;         CACREP-2009.INT.2.G.1.f         professional organizations, including membership benefits, activities, services to members, and current issues;         CACREP-2009.INT.2.G.1.g |
| professional credentialing, including certification, licensure, and accreditation practices and standards, and the effects of public policy on these issues;<br>CACREP-2009.INT.2.G.1.h  |
| the role and process of the professional counselor advocating on behalf of the profession;   |

# 4. To add/delete standards/outcomes, click "Edit" under Standards.

#### COUN 6100 - Research Paper Rubric

 If you do not want any of the existing standards: check the box next to the standard (a) and then click "Delete" (b). Click "Save & Finish" when you are done deleting standards (c).



### 6. To add standards to the list, click "Add."



Select "All Sets" from the pull down menu (1) to search for the standard you need and select the set you want (2) (example: CAEP-2013) to get a full list of all the standards under CAEP-2013

### OR

Select "All Sets" and type into the search bar (3) the standard you are looking for and click "Search" (4)



### 8. Select the standard(s) you want to add to your rubric.

#### Section: Standards



### 9. Scroll down to the bottom of the page and click "Add."

| CAEP-2013.TC.1.4 | use technology to enhance their teaching, classroom management, communications with families and assessment of student learning |
|------------------|---|
| CAEP-2013.TC.1.5 | work collaboratively with the community and other school personnel to support student learning                                  |
| CAEP-2013.TC.1.6 | engage in ongoing learning that improves practice   |
|                  | + Add   |

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# 10. The standards selected now appear on the master list for the rubric (1). Click "Save & Finish" to return to the rubric (2).

| Section     | n: Standards                | 2  |
|-------------|-----------------------------|--|
| Standards I | List Add New                |  |
| + Add       | Delete                      | Save & Finish<br>Showing 1-7 of 7 1  |
|             | Standard                    | Description  |
|             | CACREP-<br>2009.INT.2.G.1.b | professional roles, functions, and relationships with other human service providers, including strategies for interagency/interorganization collaboration and communications;  |
|             | CACREP-<br>2009.INT.2.G.1.c | counselors' roles and responsibilities as members of an interdisciplinary emergency management response team during a local, regional, or national crisis, disaster or other trauma-causing event;   |
|             | CACREP-<br>2009.INT.2.G.1.f | profestional organizations, including membership benefits, activities, services to members, and current issues;  |
|             | CACREP-<br>2009.INT.2.G.1.g | professional credentialing, including certification, licensure, and accreditation practices and standards, and the effects of public policy on these issues;   |
|             | CACREP-<br>2009.INT.2.G.1.h | the role and process of the professional counselor advocating on behalf of the profession;   |
|             | CAEP-2013.1                 | Candidates demonstrate knowledge, skills, and professional dispositions for effective work in schools: This standard addresses what teacher candidates<br>and other school professionals should know be able to do to work effectively in today's schools. The education preparation provider (EPP) must provide<br>evidence of candidate performance on multiple assessments of their knowledge, skills, and professional dispositions related to the indicators below. The<br>evidence must show that candidates and completers have a positive impact on P-12 student learning, which is the ultimate proof of teaching<br>effectiveness. |
|             | CAEP-2013.2                 | Data drive decisions about candidates and programs: This standard addresses CAEP's expectations regarding data quality and use in program improvement. The education preparation provider (EPP) must provide evidence that it has a functioning quality control system that is effective in supporting program improvement. Its quality control system must draw on valid and reliable evidence from multiple sources.   |

# 11. You will see an updated list of standards on the main page for the rubric

| Standards 🥒  | 🖉 Edit   | Ē                                    | Ŵ                               |                                     | ▼                           |
|--|--|--------------------------------------|---------------------------------|-------------------------------------|-----------------------------|
| CACREP-2009.INT.2.G.1.b<br>professional roles, functions, and relationships with other human service providers, including strategies for interager<br>communications;  | ncy/interorgani  | zation col                           | laboratio                       | on and                              |                             |
| CACREP-2009.INT.2.G.1.c<br>counselors' roles and reponsibilities as members of an interdisciplinary emergency management response team du<br>other trauma-causing event;   | ring a local, reg  | ional, or i                          | national                        | crisis, dis                         | aster or                    |
| CACREP-2009.IN1.2.G.1.1<br>professional organizations, including membership benefits, activities, services to members, and current issues;<br>CACREP-2009.INT.2.G.1.g  | r of public poli   | ay on the                            |                                 |                                     |                             |
| CACREP-2009.INT.2 d.1.h<br>the role of process of the professional counselor advocating on behalf of the profession;<br>CAEP-2013.1  | is of public poli  | cy on the                            | se issues                       | ý.                                  |                             |
| Candidates demonstrate knowledge, skills, and professional dispositions for effective work in schools: This standard school professionals should know be able to do to work effectively in today's schools. The education preparation pro performance on multiple assessments of their knowledge, skills, and professional dispositions related to the indicate and completers have a positive impact on P-12 student learning, which is the ultimate proof of teaching effectiveness. | addresses wha<br>vider (EPP) mu:<br>ors below. The e<br>s. | t teacher<br>st provide<br>widence r | candidat<br>evidenc<br>must sho | tes and o<br>e of cand<br>w that ca | ther<br>lidate<br>andidates |
| CAEF-2013.2<br>Data drive decisions about candidates and programs: This standard addresses CAEP's expectations regarding data qu<br>education preparation provider (EPP) must provide evidence that it has a functioning quality control system that is ef<br>quality control system must draw on valid and reliable evidence from multiple sources.   | uality and use in<br>fective in supp                       | n progran<br>orting pro              | n improv<br>ogram im            | ement. Ti<br>iproveme               | he<br>Int. Its              |

### 12. To add/delete standard(s) to a rubric criteria, click "Edit."

Ø

🧷 Edit

#### COUN 6100 - Research Paper Rubric

| COUN 6100 - Research Paper Rubr  | ic  |  |   |  |
|--|---|--|---|--|
|  | Distinguished (4 pts)   | Proficient (3 pts)   | sasic (2 pts)   | Unsatisfactory (1 pt)  |
| Knows principles and<br>models of assessment and<br>case conceptualization from<br>a systems perspective,<br>including diagnostic<br>interviews, mental<br>diagnostic status<br>examinations, symptom<br>inventories, and<br>psychoeducational and<br>personality assessments.<br>(6.000, 60%) CACREP-<br>2009.INT.2.G.1.b CACREP-<br>2009.INT.2.G.1.c CACREP-<br>2009.INT.2.G.1.g CACREP-<br>2009.INT.2.G.1.g CACREP-<br>2009.INT.2.G.1.h | Assigned information<br>extremely well-articulated<br>& explained.              | Assigned information<br>generally well-articulated &<br>explained.     | Assigned information<br>generally not well<br>articulated or poorly<br>explained. | Assigned information not<br>explained or articulated, or<br>missing. |
| Understands marriage,<br>couple, and family<br>assessment tools and<br>techniques appropriate to<br>clients' needs in a<br>multicultural society.<br>(4.000, 40%) CACREP-<br>MCFC-2009.G.2   | Extremely well written,<br>minimal to no errors in APA,<br>grammar, or clarity. | Generally, well written, few<br>errors in APA, grammar, or<br>clarity. | Generally, not well written,<br>many errors in APA,<br>grammar, or clarity.       | Poorly written, excessive<br>errors in APA, grammar, or<br>clarity.  |

13. Double click on the rubric criteria you wish to edit and a menu will appear with all of the standards attached to the rubric (1). Click on the standard you want (2) (example: CAEP-2013.1) and then click "add" (3).

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#### Section: COUN 6100 - Research Paper Rubric



# 14. To delete a standard from the rubric criteria, select the standard (1) and click "remove" (2).





### 15. You will see your updated list of standards for each rubric criteria.

| Knows       Assigned information extremely well-<br>articulated & explained.       Assigned information generally we<br>articulated & explained.         and models<br>of       assessment<br>and case       assessment<br>conceptualizat       from a         rorm a       systems       b         perspective,<br>including       diagnostic       b         interviews,<br>mental       b       b |  | Distinguished (4 pts)  | Proficient (3 pts)  |
|--|--|--|---|
| diagnostic   | Knows<br>principles<br>and models<br>of<br>assessment<br>and case<br>conceptualizat<br>from a<br>systems<br>perspective,<br>including<br>diagnostic<br>interviews,<br>mental<br>diagnostic | Assigned information extremely well-<br>articulated & explained. | Assigned information generally we<br>articulated & explained. |
|  | psychoeducati  |  |   |
| psychoeducati  | personality  |  |   |
| psychoeducati<br>and<br>personality  | assessments.   |  |   |
| psychoeducati<br>and<br>personality<br>assessments.  | 6/10 (60%)   |  |   |
| psychoeducati<br>and<br>personality<br>assessments.<br>6/10 (60%)  | CACREP-  |  |   |
| psychoeducati<br>and<br>personality<br>assessments.<br>6/10 (60%)<br>CACREP-   | 2009.INT.2.G.1.b   |  |   |
| psychoeducati<br>and<br>personality<br>assessments.<br>6/10 (60%)<br>CACREP-<br>2009.INT.2.G.1.b   | CACREP-  |  |   |
| psychoeducati<br>and<br>personality<br>assessments.<br>6/10 (60%)<br>CACREP-<br>2009.INT.2.G.1.b<br>CACREP-  | 2009.INT.2.G.1.c   |  |   |
| psychoeducati<br>and<br>personality<br>assessments.<br>6/10 (60%)<br>CACREP-<br>2009.INT.2.G.1.b<br>CACREP-<br>2009.INT.2.G.1.c  | CACREP-  |  |   |
| psychoeducati<br>and<br>personality<br>assessments.<br>6/10 (60%)<br>CACREP-<br>2009.INT.2.G.1.b<br>CACREP-<br>2009.INT.2.G.1.c<br>CACREP-   | 2009.INT.2.G.1.f   |  |   |
| psychoeducati         and         personality         assessments.         6/10 (60%)         CACREP-         2009.INT.2.G.1.b         CACREP-         2009.INT.2.G.1.c         CACREP-         2009.INT.2.G.1.f   | CACREP-  |  |   |
| psychoeducati         and         personality         assessments.         6/10 (60%)         CACREP-         2009.INT.2.G.1.b         CACREP-         2009.INT.2.G.1.c         CACREP-         2009.INT.2.G.1.f         CACREP-   | 2009.INT.2.G.1.g   |  |   |
| psychoeducati         and         personality         assessments.         6/10 (60%)         CACREP-         2009.INT.2.G.1.b         CACREP-         2009.INT.2.G.1.c         CACREP-         2009.INT.2.G.1.f         CACREP-         2009.INT.2.G.1.f         CACREP-         2009.INT.2.G.1.g   | CACREP-  |  |   |
| psychoeducati         and         personality         assessments.         6/10 (60%)         CACREP-         2009.INT.2.G.1.b         CACREP-         2009.INT.2.G.1.c         CACREP-         2009.INT.2.G.1.f         CACREP-         2009.INT.2.G.1.f         CACREP-         2009.INT.2.G.1.g         CACREP-   |  |  |   |
| psychoeducati         and         personality         assessments.         6/10 (60%)         CACREP.         2009.INT.2.G.1.b         CACREP.         2009.INT.2.G.1.c         CACREP.         2009.INT.2.G.1.f         CACREP.         2009.INT.2.G.1.g         CACREP.         2009.INT.2.G.1.g         CACREP.         2009.INT.2.G.1.h  | 2009.INT.2.G.1.h   |  |   |

# 16. Click "Save & Finish" when you are done adding or deleting standards to your rubric to return to the main page for the rubric

| nent: COUN 6100 - Re | esearch Paper Rubric > Page: Assessment<br>N 6100 - Research Pa | per Rubric                           |                                     |                       |        |
|----------------------|---|--------------------------------------|-------------------------------------|-----------------------|--------|
|                      |   |                                      |                                     | Save Changes Cancel   | Save & |
| Section title C      | OUN 6100 - Research Paper Rubric Distinguished (4 pts)          | Proficient (3 pts)                   | Basic (2 pts)                       | Unsatisfactory (1 pt) | Add    |
| Knows                | Assigned information extremely well-                            | Assigned information generally well- | Anning of information and calls and |                       |        |