

**LIVETEXT**

**How To:**

**Complete the Template assignments within  
LiveText**

## Assignments

Term

Course

**ALPS PBA 1.2: School Culture**  
● Not Submitted - Due August 27, 2015  
  
ALPS - Section DL#16

**PBA 1.4: Distributed Leadership**  
● Need to Resubmit - Due August 27, 2015  
  
ALPS - Section DL#16

**ALPS PBA 1.5: Mission-Vision**  
● Not Submitted - Due August 27, 2015  
  
ALPS - Section DL#16

**ALPS PBA 2.1: Quality School Survey**  
● Not Submitted - Due August 28, 2015  
  
ALPS - Section DL#16

**ALPS PBA 2.2: Using Data to Improve Schools**  
● Not Submitted - Due August 28, 2015  
  
ALPS - Section DL#16

**ALPS PBA 2.3: Curriculum Audit**  
● Not Submitted - Due August 28, 2015  
  
ALPS - Section DL#16

1. From the Dashboard, click on the assignment you want to work on



**Recent Files**

- [ALPS TEMPLATE for PBA 1.4: Distributing...](#)  
Modified Aug 30, 2016
- [V & SPED MA Culminating Reflect...](#)  
Modified Aug 30, 2016
- [ru Squirrel reflection.mp4](#)  
d Aug 30, 2016

[More Documents](#) [More Files](#)

**Announcements**

No Announcements

[Courses Main Page](#) > [LT101 - 1](#) > [LT101 - 1 Assignments](#)

## ELCC PBA #2: 7500

Assignment Details


Latest Submission


Title ELCC PBA #2: 7500

Description

Assigned Mar 6, 2015 5:00 AM ( 18 months 0 days ago )

Due Dec 30, 2016 12:00 AM ( 3 months 23 days from now )

Assessments  OFFICIAL -- ELCC PBA #2: 7500 Rubric - [View](#) | [Open](#)

Templates  EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE - [View](#) | [Use This Template](#)

Standards & Outcomes [Show More](#) >

2. You can view the rubric for this assignment here

3. Click on "Use This Template" to start working on the assignment

01 - 1 > LT101 - 1 Assignments

: 7500

test Submission

Title

Description

Assigned

Due

Enter title of new document

EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE


OK

Cancel

Mar 6, 2015 9:00 AM ( 16 months 0 days ago )

Dec 30, 2016 12:00 AM ( 3 months 23 days from now )

Assessments

 OFFICIAL -- ELCC PBA #2: 7500 Rubric - [View](#) | [Open](#)

4. Enter the correct title and include the date or "Version 1" to make sure you submit the correct assignment when you are finished

Then click "OK"

This document is attached to the assignment ELCC PBA

5. All of the required elements for this PBA are listed over here, there are 3 total elements for this particular assignment

Page List

- ELCC District Levels Standards - 2011
- RJ Paragraphs for ELCC Administrator Level Standard 3.3]
- RJ Paragraphs for ELCC Administrator Level Standard 3.4]

ELCC Distri

ELCC District Level Standards 2011

ELCC-2011.DL.3.3

Candidates understand and can promote district-level policies and procedures that protect the welfare and safety of students and staff across the district.

ELCC-2011.DL.3.4

Candidates understand and can develop district capacity for distributed leadership.

Edit [Document Icon] [Trash Icon]

RJ Paragraphs for ELCC Administrator Level Standard 3.

RJ-C1 - Use of Standard

No text or image added. To add text and images: [click here](#)

6. Click on "Edit" to start working on the first part of the assignment

## Section: RJ-C1 - Use of Standard

Document: EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016 > Page: RJ Paragraphs for ELCC Administrator Level Standard 3.3]

Section Editor   Insert Image   File Attachment

Save Changes   Cancel   Save & Finish

8. You can add images or upload files by selecting the tabs here

7. Using Ctrl+V you can paste text from a Word doc into the box below or type directly into the textbox

n Editor

ction title


RJ-C1 - Use of Standard

Format   Font   Size     **B**   *I*   U   ~~S~~    $x_2$     $x^2$    A   **A**

## Section: RJ-C1 - Use of Standard

Document: EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016 [Page 11 of 11] [File: ELCC Administrator Level Standard 3.3]

Section Editor   Insert Image   **File Attachment**

 Save Changes

**Save & Finish**

### Insert File Attachments

Inserted Files



Current Label: uncategorized ▼

[+ Upload New File](#)

[Search](#)

Showing 1-20 of 20

1

<a href="#">File Name</a>	File Type	Size	Date Uploaded	Actions
 <a href="#">5Zxv2Myu_Squirrel_reflection.mp4</a>	mp4	4.58 Mb	Aug 30	<a href="#">Add Download</a>
 <a href="#">6450_F16.rtf</a>	rtf	94 Kb	Aug 29	<a href="#">Add Download</a>

9. You can select from an already uploaded file or upload a new file by clicking on "Upload New File"



## Section: RJ-C1 - Use of Standard

Document: E... 600 TEMPLATE 9-6-2016 > Page: RJ Paragraphs for ELCC Administrator Level Standard 3.3]

Section Editor

10. Click on "Chose File"

[Save Changes](#) [Save & Finish](#)

Insert File Attachments

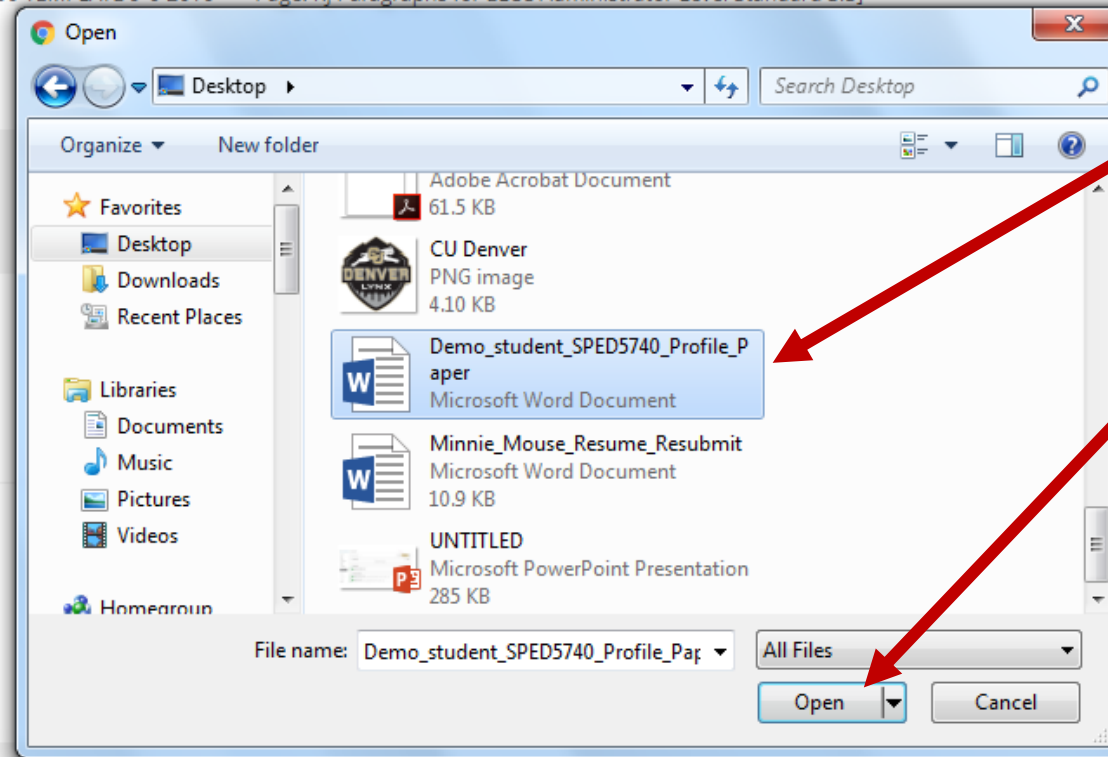
Inserted Files

Browse your computer to upload:

[Choose File](#) No file chosen

Up to 1 GB in size.

[Browse from File Manager](#)





11. Select the file you need and click "Open"



## Section: RJ-C1 - Use of Standard

Document: EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016 > Page: RJ Paragraphs for ELCC Administrator Level Standard 3.3]


Section Editor   Insert Image   **File Attachment**

 Save Changes    Save & Finish

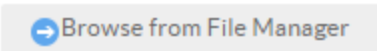
13. Make sure your file finishes uploading

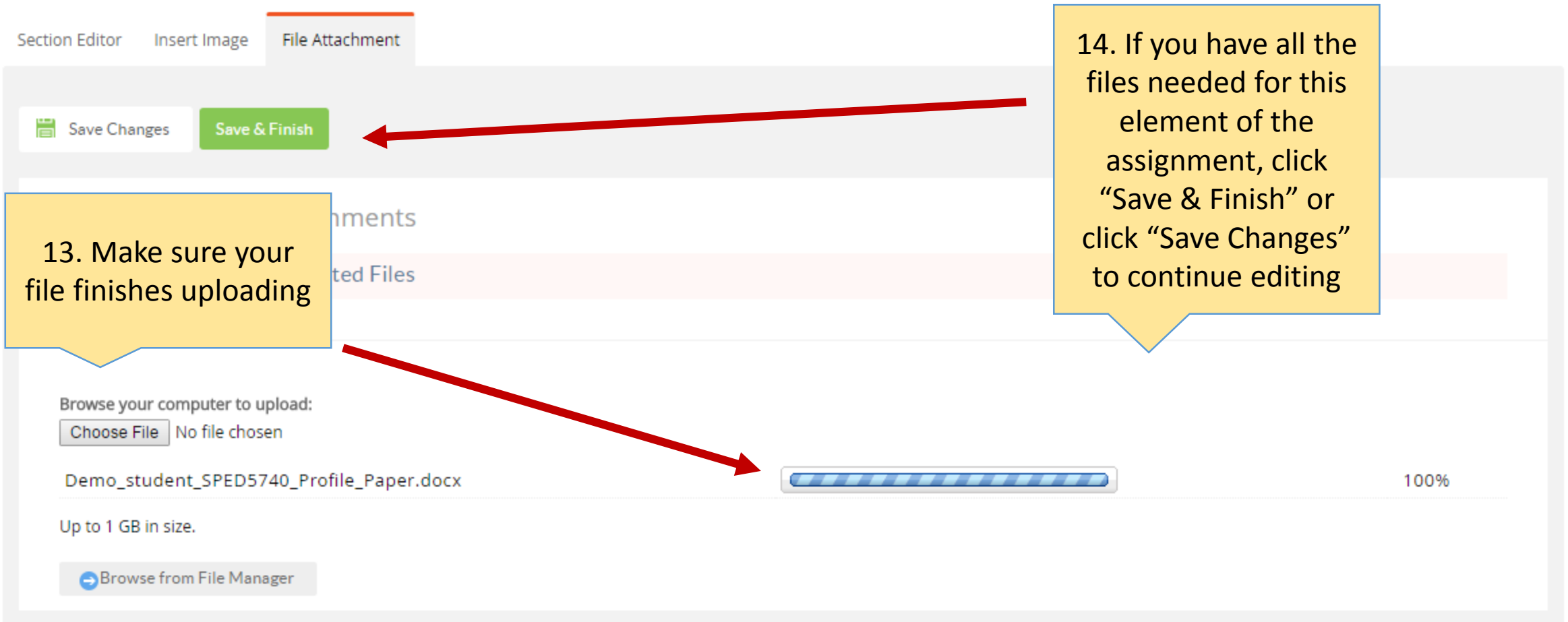
14. If you have all the files needed for this element of the assignment, click "Save & Finish" or click "Save Changes" to continue editing

Browse your computer to upload:  
 No file chosen

Demo\_student\_SPED5740\_Profile\_Paper.docx  100%

Up to 1 GB in size.

 Browse from File Manager



15. Your uploaded documents will appear here

RJ Paragraphs for ELCC Administrator Level Standard 3.8]


+ Manage Content

RJ-C1 - Use of Standard

Edit [Document Icon] [Trash Icon] [Dropdown Arrow]

No text or image added. To add text and images: [click here](#)

Attachments

 [Demo student SPED5740 Profile Paper.docx](#)

RJ-C2 Relevant Lite

16. Continue with the rest of the assignment. Click on "Edit" next to each component to upload documents or type in information

Edit [Document Icon] [Trash Icon] [Up Arrow] [Down Arrow]

No text or image added

Documents Main Page

## EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6

This document is attached to the assignment ELCC PBA #2: 7500

[Attach to Assignment](#)

17. Once every document has been correctly uploaded and saved for the whole assignment, scroll to the top of the page and click on "Attach to Assignment"

Hide

Send this document for review

Share this document



### Page List

ELCC District Levels Standards - 2011

RJ Paragraphs for ELCC Administrator Level Standard 3.3]

RJ Paragraphs for ELCC Administrator Level Standard 3.4]

Manage Pages

### ELCC District Levels Standards - 2011

#### ELCC District Level Standards 2011

ELCC-2011.DL.3.3

Candidates understand and can promote district-level policies and procedures that protect the welfare and safety of students and staff across the district.

ELCC-2011.DL.3.4

Candidates understand and can develop district capacity for distributed leadership.

Edit



### RJ Paragraphs for ELCC Administrator Level Standard 3.3]



Manage Content

## ELCC PBA #2: 7500

18. You might see several versions of the template attached to the assignment, find the one you labeled with the correct date or version number

19. Click on the "x" next to all of the versions you do not want to submit, to delete those copies

20. Click on "Submit Assignment" to finish

The screenshot shows a web interface for submitting an assignment. At the top right, there is a red dot and the text "Assign". Below this is a section titled "Attachment List" containing three entries, each with a document icon, the text "EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE", and a small "x" icon for deletion. The third entry also includes the date "9-6-2016". Below the attachment list is a grey "Attach" button and a "Comment" text input field. At the bottom right, there are two buttons: a red "Submit Assignment" button and a white "Cancel" button. Three red arrows point from yellow callout boxes to the "Attach" button, the "x" icons, and the "Submit Assignment" button.

LT101 - 1 > LT101 - 1 Assignments > Assignment Details

#2: 7500

Assignment Details

Confirm

Are you sure?

OK

Cancel

21. Click on "OK"




● Assignment Due Dec 30, 2016 12:00 A  
(115 day

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[Show More](#)

Assignment Submission

Attachment List

 EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016  

## ELCC PBA #2: 7500


22. A confirmation page will appear

Congratulations! Your assignment has been submitted to your instructor.

### Assignment Details

● Awaiting Assessment

Submitted September 6, 2016 12:57:10 PM CDT

Documents  [EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016](#)

[Show More >](#)

Withdraw Submission



Go Back

<p><b>ALPS PBA 1.1: Core Values</b></p> <p>● Need to Resubmit - Due June 1, 2017</p> <p>Continue Assignment</p> <p>DPS #3 - Section 1</p>	<p><b>SPED 5740 Student Profile Paper</b></p> <p>● Awaiting Assessment</p> <p>View Assignment</p> <p>LT101 - Section 1</p>
<p><b>ELCC PBA #2: 7500</b></p> <p>● Awaiting Assessment</p> <p>View Assignment</p> <p>LT101 - Section 1</p>	<p><b>UEDU 4/5931 UCTE Professional Dispositions Assignment</b></p> <p>● Awaiting Assessment</p> <p>View Assignment</p> <p>LT101 - Section 1</p>
<p><b>test</b></p> <p>● Assessment Published</p> <p>View Assessment</p> <p>LT101 - Section 1</p>	<p><b>My Class Assignment</b></p> <p>● Assessment Published</p> <p>View Assessment</p> <p>LT101 - Section 1</p>
<p><b>Course Final Evaluation</b></p>	<p><b>ALPS PBA 1.1: Core Values</b></p>

23. The assignment will now appear yellow while "Awaiting Assessment" and move to green once your professor has reviewed it

## Documents

[My Work](#) [Inbox](#) [Sent](#) [Trash](#) [All](#) [Manage My Labels](#)

My Work

[+ New](#)

Search

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1 2

<input type="checkbox"/>	<u>Title</u>	<u>Type</u>	<u>Date Created</u>	<u>Date Modified</u>
<input type="checkbox"/>	<a href="#">CLDE Culminating Experience (Summer 2015)</a>	Portfolio	Sep 6, 2016 1:52 PM	Sep 6, 2016 2:18 PM
<input type="checkbox"/>	<a href="#">CLDE Culminating Experience (Summer 2015)</a>	Portfolio	Sep 6, 2016 1:49 PM	Sep 6, 2016 1:49 PM
<input type="checkbox"/>	<a href="#">CLDE Culminating Experience (Summer 2015)</a>	Portfolio	Sep 6, 2016 1:46 PM	Sep 6, 2016 1:47 PM
<input type="checkbox"/>	<a href="#">EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TE...</a>	Project	Sep 6, 2016 12:16 PM	Sep 6, 2016 12:41 PM
<input type="checkbox"/>	<a href="#">EXECUTIVE LEADERSHIP PROGRAM -</a>			

24. If you are not ready to submit and want to return to the assignment later- you can find it under "LiveText Docs"

25. Click "Date Created" to sort all of your documents by the most recent date

26. Click on the title of the document to continue working on



Documents Main Page

# EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016

This document is attached to the assignment ELCC PBA #: 7500

Attach to Assignment



27. The assignment will appear how you last saved it. Remember to click on "Attach to Assignment" before you submit

Hide Send this document for review Share this document [Icons: Copy, Print, Share, Embed, View, Settings]

Page List

- ELCC District Levels Standards - 2011
- RJ Paragraphs for ELCC Administrator Level Standard 3.3]
- RJ Paragraphs for ELCC Administrator Level Standard 3.4]

+ Manage Pages

## ELCC District Levels Standards - 2011

+ Manage Content

### ELCC District Level Standards 2011

Edit [Icons: Copy, Delete]

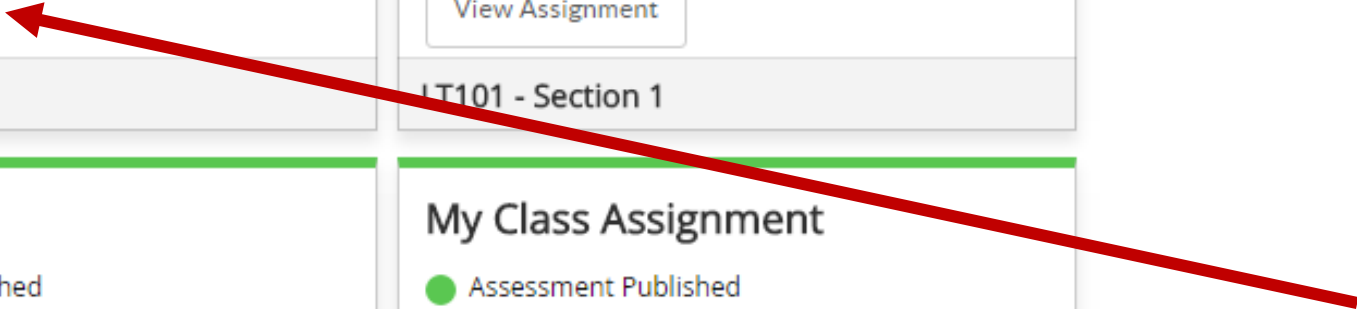
ELCC-2011.DL.3.3  
Candidates understand and can promote district-level policies and procedures that protect the welfare and safety of students and staff across the district.  
ELCC-2011.DL.3.4  
Candidates understand and can develop district capacity for distributed leadership.

## RJ Paragraphs for ELCC Administrator Level Standard 3.3]

+ Manage Content

Edit [Icons: Copy, Delete, Arrow]

<p><b>ALPS PBA 1.1: Core Values</b></p> <p>● Need to Resubmit - Due June 1, 2017</p> <p>Continue Assignment</p>	<p><b>SPED 5740 Student Profile Paper</b></p> <p>● Awaiting Assessment</p> <p>View Assignment</p>
<p>DPS #3 - Section 1</p>	<p>LT101 - Section 1</p>
<p><b>ELCC PBA #2: 7500</b></p> <p>● Awaiting Assessment</p> <p>View Assignment</p>	<p><b>UEDU 4/5931 UCTE Professional Dispositions Assignment</b></p> <p>● Awaiting Assessment</p> <p>View Assignment</p>
<p>LT101 - Section 1</p>	<p>LT101 - Section 1</p>
<p><b>test</b></p> <p>● Assessment Published</p> <p>View Assessment</p>	<p><b>My Class Assignment</b></p> <p>● Assessment Published</p> <p>View Assessment</p>
<p>LT101 - Section 1</p>	<p>LT101 - Section 1</p>
<p>Course Final Evaluation</p>	<p>ALPS PBA 1.1: Core Values</p>




28. If you need to make edits after you already submitted your assignment, click on "View Assignment"

Courses Main Page > LT101 - 1 > LT101 - 1 Assignments > Assignment Details

## ELCC PBA #2: 7500


Assignment Details

Submitted September 6, 2016 12:5


Documents  [EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016](#)

● Awaiting Assessment

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[Withdraw Submission](#)  [Go Back](#)

29. Click on  
"Withdraw  
Submission"



30. Click "OK"

[Courses Main Page](#) > [LT101 - 1](#) > [LT101 - 1 Assignments](#) > [Assignment Details](#)

## ELCC PBA #2: 7500

### Assignment Details

Submitted


Documents


#### Confirm

Are you sure you want to withdraw your submission?

OK

Cancel

 EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016

 Awaiting Assessment

[Show More](#) >

[Withdraw Submission](#)



[Go Back](#)

# ELCC PBA #2: 7500

You have withdrawn your submission. This submission is no longer available for assessment.

31. A confirmation page will appear, telling you your submission has been withdrawn



32. Click on the pencil next to your assignment to make edits

33. Once edits are made, saved and attached- you will get redirected back to this screen again. Click on "Submit Assignment" to resubmit

Assignment Due Dec 30, 2016 12:00 AM (115 days)

## Assignment Submission

### Attachment List

EXECUTIVE LEADERSHIP PROGRAM - ELCC PBA #2 7500 TEMPLATE 9-6-2016  

Attach

### Comment

 **Submit Assignment** Cancel