

# LIVETEXT

**How To:**

**Add an image to a template/document**

<p><b>ALPS PBA 3.2: Instructional Conversations</b></p> <p>● Not Submitted - Due August 29, 2015</p> <p>Begin Assignment</p> <p>ALPS - Section DL#16</p>	<p><b>ALPS PBA 3.3: Instructional Leadership Work Sample</b></p> <p>● Not Submitted - Due August 29, 2015</p> <p>Begin Assignment</p> <p>ALPS - Section DL#16</p>
<p><b>ALPS PBA 3.4: Legal Underpinnings</b></p> <p>● Not Submitted - Due August 29, 2015</p> <p>Begin Assignment</p> <p>ALPS - Section DL#16</p>	<p><b>ALPS 3.5: Evaluation Cycles</b></p> <p>● Not Submitted - Due August 29, 2015</p> <p>Begin Assignment</p> <p>ALPS - Section DL#16</p>
<p><b>ALPS PBA 3.6: Evaluation Calendar and Tools</b></p> <p>● Not Submitted - Due August 29, 2015</p> <p>Continue Assignment</p> <p>ALPS - Section DL#16</p>	<p><b>CLDE8888 Portfolio for SPED &amp; RW students</b></p> <p>● Not Submitted - Due August 30, 2015</p> <p>Continue Assignment</p> <p>LT101 - Section 1</p>

1. From your Dashboard, find the assignment you want to add an image to and click "Continue Assignment"

## CLDE8888 Portfolio for SPED & RW students

Assignment Details

Assignment Due Aug 30, 2015 12:00 PM Past

Optional Resources

- [Compressing a video for LT Document.pdf](#) 0.19M
- [R W SPED Culminating Experience SU 15 .pdf](#) 0.5M

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Assignment Submission

Attachment List

- [CLDE RW & SPED MA Culminating Reflection \(Summer 2015\)](#)

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2. Click on the pencil next to the assignment to edit



[Documents Main Page](#)

## CLDE RW & SPED MA Culminating Reflection (Summer 2015)

by Student Demo

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Upload your 3-5 minute video in which you succinctly express what you have learned in the CLDE program. Go to file attachments at the bottom of this section and click on edit and choose upload new file. Remember that there are how to videos to help you with your CLDE portfolio on the SEHD assessment website at: <https://sehd.ucdenver.edu/assessment/>

Be sure that the file is a .mov, .avi, mp4, flv, or .wmv file type that is 50 MB or less. If your video is too large, please follow the compressions directions on the student resources page of [SEHD Assessment site](#) to compress your video prior to uploading. Your video should be recorded at 640X400 video resolution, this will ensure that the file will be small enough to upload.

3. Click on "Edit" to continue

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Section Editor Insert Image File Attachment

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Save & Finish

Section Editor

Section title

Video Reflection

Format Font Size     **B** *I* U ~~S~~  $x_2$   $x^2$      

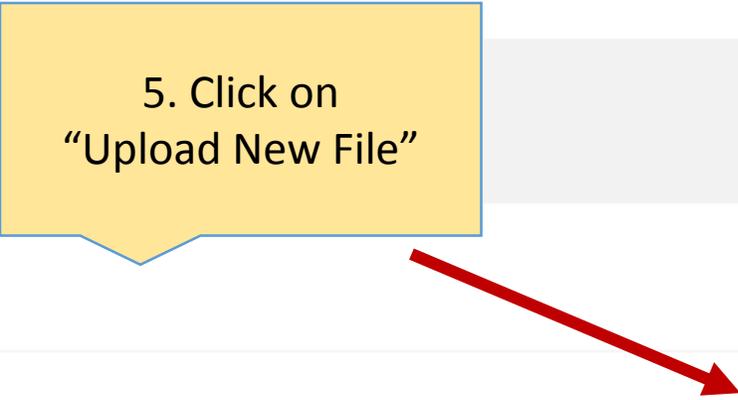
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Section Editor   **Insert Image**   File Attachment

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**Save & Finish**

5. Click on  
"Upload New File"



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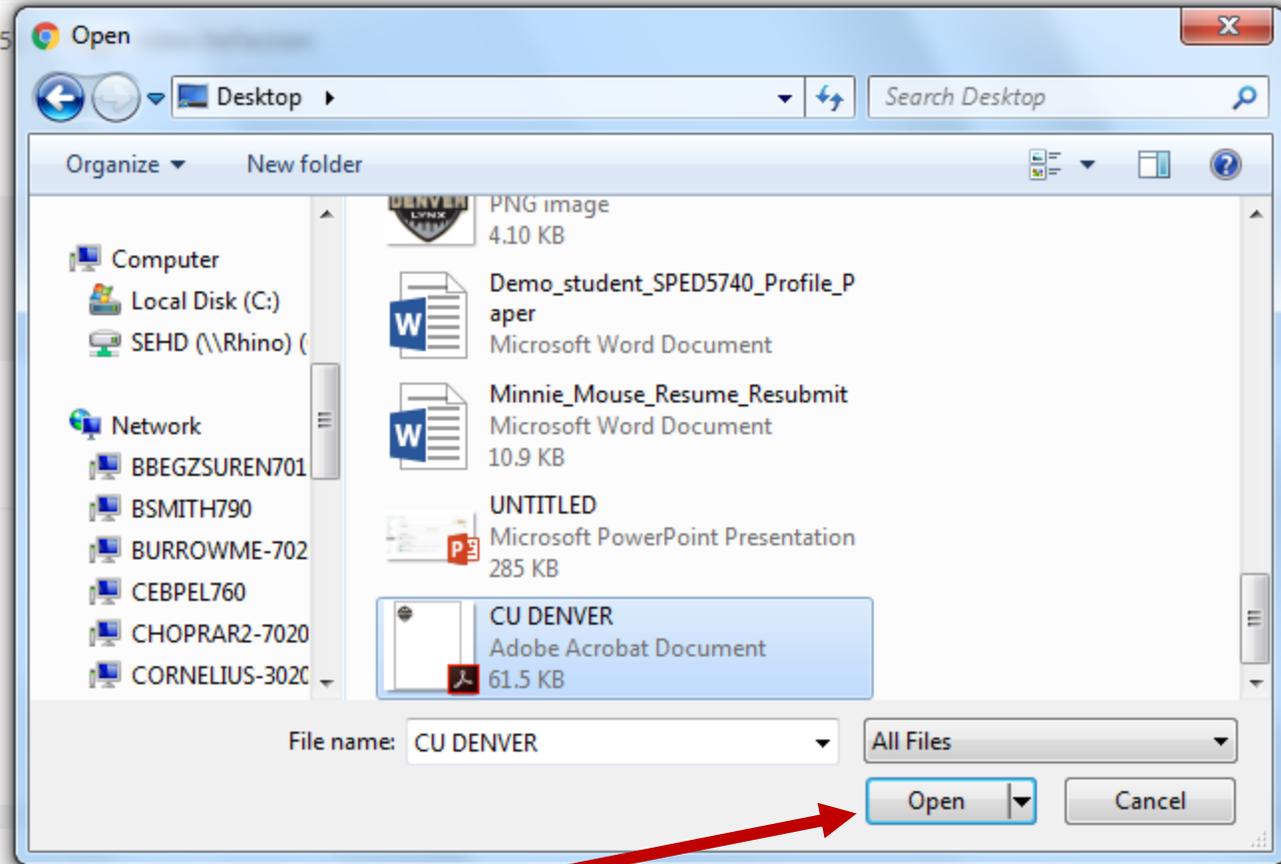
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7. Select your image  
and click "Open"

Save Changes   **Save & Finish**

9. Click on "Save & Finish" when you are done

8. You can add a caption here (optional), change the size and placement of the image

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Caption  

Display size   Original (123x120) ▼

Placement   --- Select placement option --- ▼



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Showing 1-1 of 1   **1**

File Name	File Type	Size	Date Uploaded	Actions
 <a href="#">CU_Denver.png</a>	png	4 Kb	12:18 PM	<a href="#">Add Download</a>

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# CLDE RW & SPED MA Culminating Reflection (Summer 2015)

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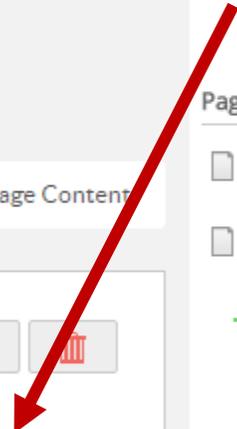
Video Reflection

Upload your 3-5 minute video in which you succinctly express what you have learned in the CLDE program. Go to file attachments at the bottom of this section and click on edit and choose upload new file. Remember that there are how to videos to help you with your CLDE portfolio on the SEHD assessment website at: <https://sehd.ucdenver.edu/assessment/>

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## Section: Video Reflection

Document: CLDE RW & SPED MA Culminating Reflection (Summer 2015) > Page: Video Reflection

Section Editor

Insert Image (1)

File Attachments (1)



Save Changes

Save & Finish

### Insert File Attachments

Inserted Files



[CU Boulder.png](#) ×

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11. If you want to attach an image instead of placing it inside the document, click on the "File Attachments" tab

Save Changes

Save & Finish

13. Confirm you added the correct file and click "Save & Finish" to continue

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File Name	File Type	Size	Date Uploaded	Actions
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 <a href="#">ALPS Fall 2015 Exit Survey Results.pdf</a>	pdf	81 Kb	Jan 20	<a href="#">Add Download</a>
 <a href="#">CU Boulder.png</a>	png	4 Kb	1:23 PM	<a href="#">Add Download</a>
 <a href="#">CU Denver.png</a>	png	4 Kb	12:18 PM	<a href="#">Add Download</a>

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Video Reflection  Edit | [Icons]

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Attachments

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14. If done correctly, your file will appear under "Attachments"