LIVETEXT

How To:
Review a posted course assignment

After reviewing this document instructors will be able to:
1. Verify templates and rubrics
2. Verify due dates
3. Verify students can submit documents
4. View rubrics Reports

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Field Experience   **Dashboard**   Courses   Reviews   Forms   Community   ExhibitCenter   Tools

Assignments

nt Terms ▼   Course   All ▼

cal ○ Due Date   ○ Submissions to Assess

LT101 - Section 1 (15)

▤ ALPS PBA 1.1: Core Values	December 30, 2016			Assess	Report
▤ CLDE8888 Portfolio for SPED & RW students	August 30, 2015			Assess	Report
▤ CLDE9999 CLDE Portfolio	August 30, 2015			Assess	Report
▤ Course Final Evaluation	May 30, 2016			Assess	Report
▤ ELCC PBA #2: 7500	December 30, 2016			Assess	Report
▤ L2CRT3 Reading & Writing 7 - 12 Portfolio	December 30, 2016			Assess	Report
▤ L2CRT7 English Ed. Portfolio	December 30, 2016			Assess	Report
▤ My Class Assignment	May 5, 2016			Assess	Report
▤ SPED 5740 Student Profile Paper	May 30, 2016			Assess	Report
▤ SPED 7000 M.A. Portfolio Component I	December 30, 2016			Assess	Report

1. From your homepage, click on the assignment you want to review

Recent Files

Alexandria Weisberg s Resume Jan 2016.pdf
Uploaded Feb 28, 2016

Annual Student Self Report Form 2016 Alexandria Weisberg.docx
Uploaded Feb 28, 2016

More Documents   More Files

Announcements

No Announcements

Resources & Settings

Allow Livetext Documents   Yes

Require Template   Yes

📄 ALPS TEMPLATE for PBA 1.1: Core Values SU 14 (130 Points) (Version 1) - View | Open

Allow External Files   Yes:

Standards   Show More ❯

2. Verify the correct template was uploaded

3. Verify the correct rubric is being used

Assessment

Rubrics   📋 OFFICIAL --ALPS PBA 1.1: Core Values SU 14 - View | Open

Show Rubrics to Students   Yes
This setting will be overwritten when the "Withhold assessment document and completed rubric from students" option above has been selected.

Assessment Type   Summative

Publish Assessments   Yes
If **Yes** - Student receives assessment scoring instantly;
If **No** - Student receives assessment scoring after all student assessments are completed and published.

Sync Grades with LMS   Yes

Assessment

Rubrics [icon] OFFICIAL --ALPS PBA 1.1: Core Values SU 14 - View | Open

Show Rubrics to Students Yes
This setting will be overwritten when the "Withhold assessment document and completed rubric from students" option above has been selected.

Assessment Type Summative

Publish Assessments Yes
If **Yes** - Student receives assessment scoring instantly;
If **No** - Student receives assessment scoring after all student assessments are completed and published.

Sync Grades with LMS Yes

Allow student to withdraw submission Yes

Availability

Post Date Jan 9, 2015 11:00 AM CST

Due Date Dec 30, 2016 12:00 AM CST

4. Scroll down to the bottom of the page to verify the "Due Date"

Field Experience   Dashboard   ⬤   e Manager   Reviews   Forms   Community   ExhibitCenter   Tools

Courses Main Page > LT101 - 1 > LT101 - 1 Assign

ALPS PBA 1.1: Core Values

5. If dates need to be changed, scroll back to the top of the page and click "Edit"

Assignment Details   Submissions & Grades   LMS Grade Return Status

📋 Copy   ✏️ Edit   🗑️ Delete

General Information

Title	ALPS PBA 1.1: Core Values
Description	
Assignment URL	https://c1.livetext.com/misk5/sso/UCD98/assignment/1426249
Show Assignments to Students	Yes

☑ Show Rubrics to Students ⓘ

☑ Students Can Retract Submission ⓘ

Assessment Type ⦿ Summative ◯ Formative

Show More ❯

Other Assessors

☐ Include Other Assessors

6. Scroll down and select new dates

Availability

Post Date (Required)   01/09/2015 📅   11:00 AM ▾   CST

Due Date   12/30/2016 📅   Midnight ▾   CST

Post   ◯ Post now ⦿ Post on... ◯ Do not post it yet

ALPS PBA 1.1: Core Values

Assignment Details   Submissions & Grades   LMS Grade Return Status

Review Selections   **Save Assignment**   Cancel

General Information

Title (Required)   ALPS PBA 1.1: Core Values

Description

B *I* <u>U</u>   [list icons]

...ment URL   https://c1.livetext.com/misk5/ss/UCD98/assignment/1426249

☑ Show Assignments to Students

Show Less ⌃

7. Click on "show more"

8. If students need to submit something, check off the box for "Show Assignments to Students"

9. Make sure to save changes

*If students are not required to upload anything (ex: you just have a rubric assessment) then leave the box unchecked so students do not think they have to submit something

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Field Experience   Dashboard   **Courses**   LiveText Docs   File Manager   Reviews   Forms   Community   ExhibitCenter   Tools

Courses Main Page > LT101 - 1 > Livetext Training

LT101 - 1

Overview   **Assignments**   Students   Standards & Outcomes   Announcements   Discussions

📋 Course Assignments Overview

+ Create   📋 Copy   🗑 Delete

> **10. You can view rubric reports by returning to Assignments page and click on "View" for the course you want to review**

☐	Assignment	Assigned	Due	Progress	Rubric Report
☐	📋 test	August 13, 2015	August 13, 2015	2 1	View
☐	📋 CLDE8888 Portfolio for SPED & RW students	June 5, 2015	August 30, 2015	3	View
☐	📋 CLDE9999 CLDE Portfolio	June 5, 2015	August 30, 2015	2 1	View
☐	📋 My Class Assignment	March 6, 2015	May 5, 2016	2 1	View

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Field Experience   Dashboard   Courses   LiveText Docs   File Manager   Reviews   Forms   Community   ExhibitCenter   **Tools**

Back to Dashboard

Tools

Quick Rubric Report

Rubric: CPCE 5010 Final Assessment

	Distinguished (4 pts)	Proficient (3 pts)	Basic (2 pts)	Unsatisfactory (1 pts)	*Mean*	*Mode*	*Stdev*
Skill	0	0	1	0	2.000	2.000	0.000
Disposition	1	0	0	0	4.000	4.000	0.000
Knowledge	1	0	0	0	4.000	4.000	0.000
SEHD Mission and Vision	1	0	0	0	4.000	4.000	0.000

Skill
std_text

1 (100%)

Disposition
std_text

1 (100%)

Knowledge
std_text

1 (100%)

SEHD Mission and Vision

1 (100%)

■ Distinguished   ■ Proficient   ■ Basic   ■ Unsatisfactory