

# Faculty Single Sign-on and Deep Assignment linking with Grade Return between LiveText and Canvas

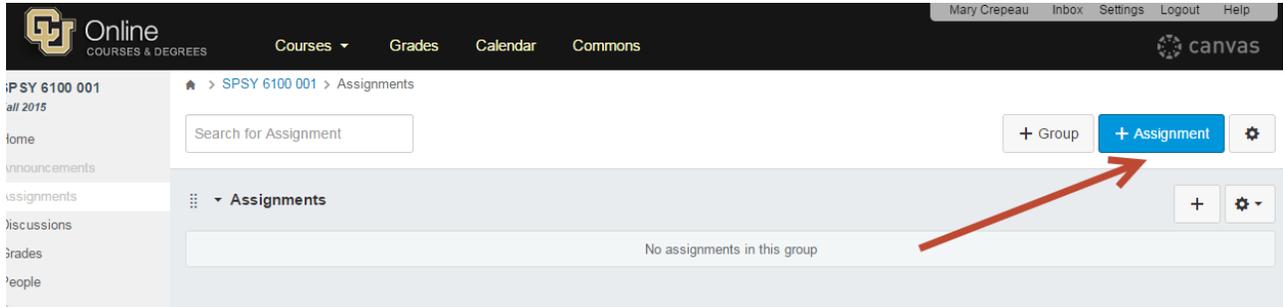
1. Locate an existing assignment in LiveText under a course in Courses. Click the Assignment Details tab and then click the **Edit** button for the assignment details on the upper right. Check the **Publish Grades** and **Sync Grades with LMS** box and copy the **Assignment URL**. This URL is unique for each assignment.

The screenshot shows the LiveText interface for an assignment titled "Annual Review 2015". The "Assignment Details" tab is active. At the top right of the assignment details section, there are three buttons: "Copy", "Edit", and "Delete". A green arrow points to the "Edit" button. The assignment details include:

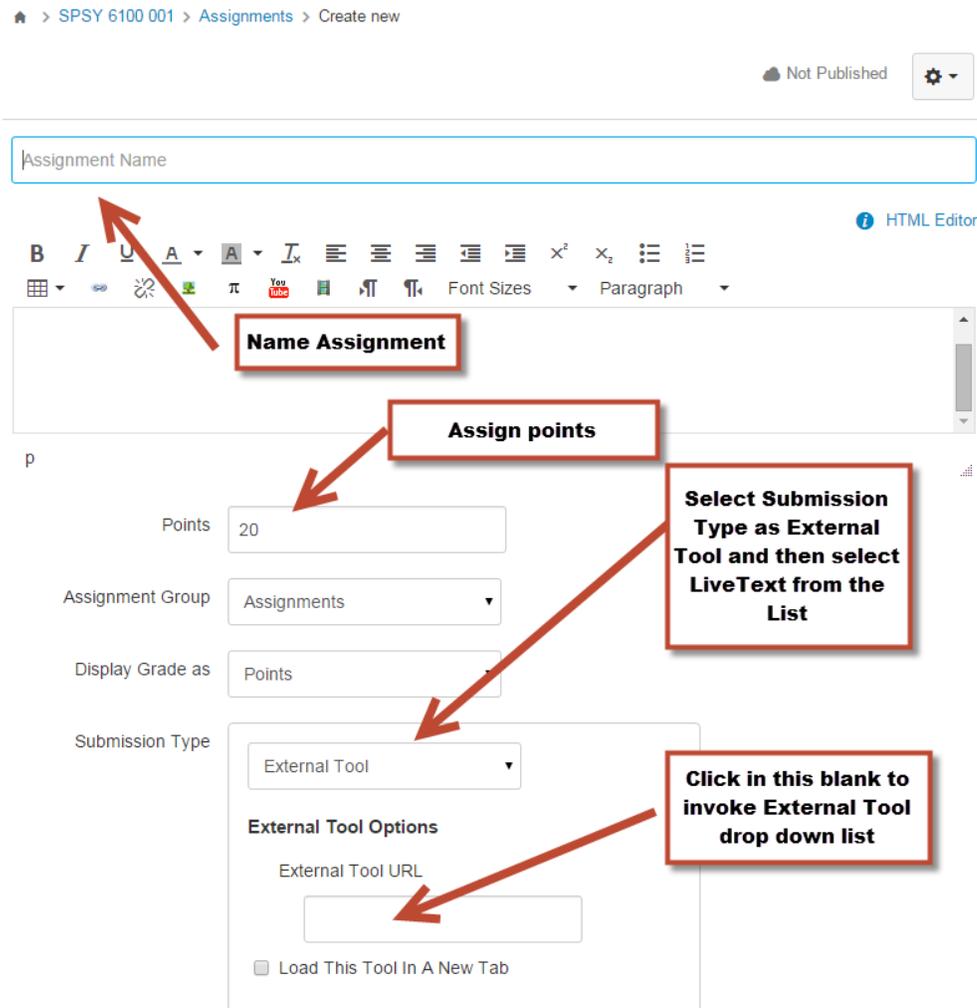
- Title:** Annual Review 2015
- Description:** Please complete the attached self-report form and submit it by February 28.
- Date Assigned:** Jan 14, 2015 1:00 PM
- Due Date:** Feb 28, 2015 10:00 PM
- Viewable to Students:** Yes
- Number of files required for assignment submission:** No restriction
- Allow student to withdraw submission:** Yes
- Assessment Method:** Selected Assessments:  Official Faculty Summary of Annual Student Review - [View](#) | [Open](#)
- Assessment Document Viewable to Students:** No
- Assessment Type:** Summative
- Publish Grades:** Yes

The screenshot shows the "Assessment Method" section of the LiveText interface. The "Selected Assessments" section includes a checkbox for "Official Faculty Summary of Annual Student Review" which is checked, and a "Withhold assessment document and completed rubric from students" checkbox which is unchecked. Below this is a search bar for "Insert More Assessment Rubrics". The "Assessment Document Viewable to Students" section has a checkbox which is unchecked. The "Assessment Type" is set to "Summative". The "Publish Grades" checkbox is checked. The "Sync Grades with LMS" checkbox is checked. The "Assignment URL" is <https://c1.livetext.com/misk5/sso/UCD98/assignment/1342473>. A red box highlights the "Publish Grades" and "Sync Grades with LMS" checkboxes with the text "Check both of these". Another red box highlights the "Assignment URL" with the text "Copy this link. It will be inserted into Canvas." Red arrows point from these boxes to the respective elements.

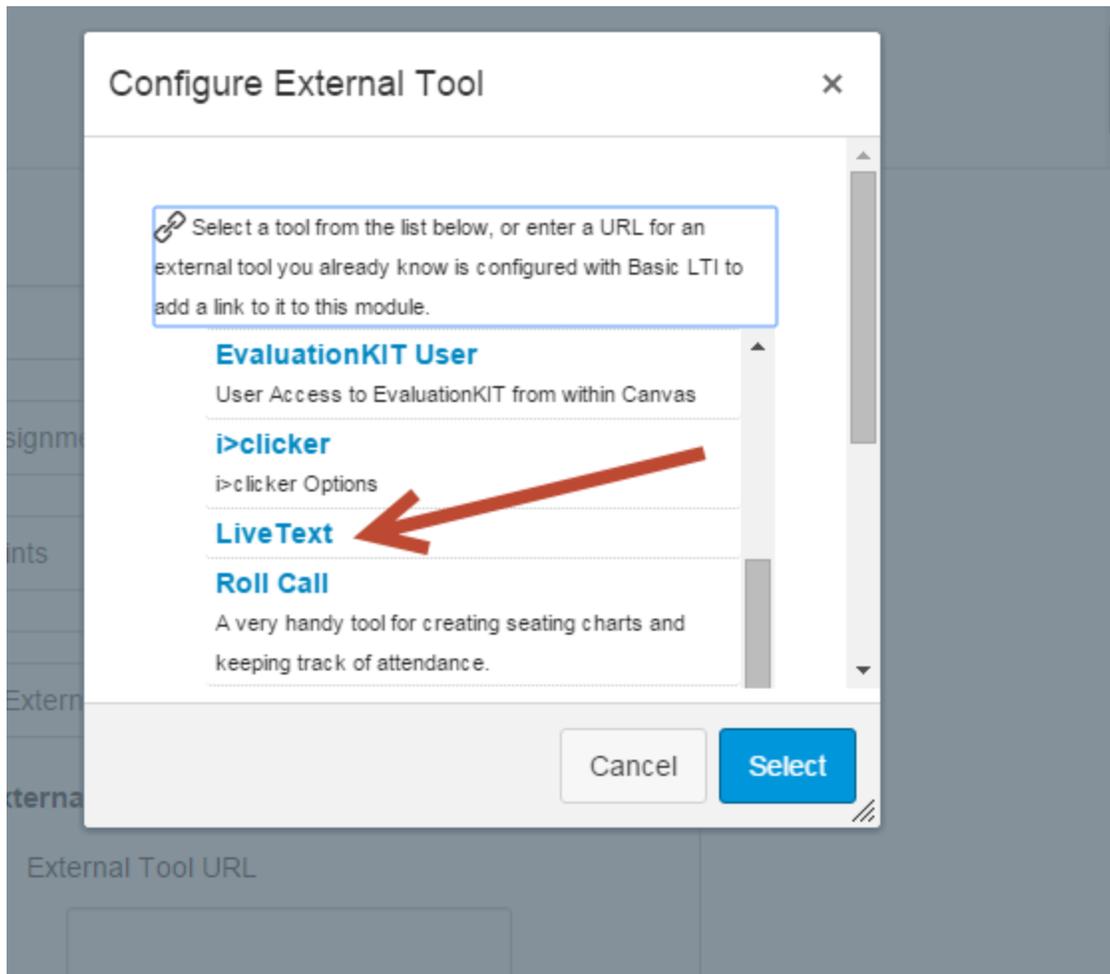
2. Log into your Canvas course shell and add an assignment in one of the courses



3. Now name the assignment, assign points, go to the **Submission Type Box** and click Select **External Tool** to link to LiveText. You will paste the link you copied from the LiveText assignment into Canvas in this step. See boxes in images below:



4. Select **LiveText**; Delete the URL in the box; PASTE the URL you copied from STEP ONE.



Submission Type

The screenshot shows the 'External Tool Options' section of a form. The 'External Tool URL' field is highlighted with a blue background and contains the URL 'https://c1.livetext.com/misk5/sso/'. A red arrow points from a red-bordered box containing the text 'Once you've pasted in the link from LiveText it will appear here.' to the URL field. Below the URL field is a checkbox labeled 'Load This Tool In A New Tab' which is currently unchecked.



7. To assess your students click on the assignment link.

The screenshot shows the Canvas LMS interface for course SPSY 6911 901. The left sidebar contains navigation links: Home, Announcements, Assignments, Discussions, Grades, People, Pages, Files, Syllabus, Outcomes, Quizzes, Modules, Conferences, Collaborations, Attendance, Web Meeting, and Settings. The main content area displays the 'Assignments' page with a search bar and a list of assignments. The 'Practicum Plan' assignment is highlighted in green. A red box with a white background and black text is overlaid on the 'Practicum Plan' link, with two red arrows pointing to it. The text in the box reads: 'Click the Assignment Link, then Select your Assignment to direct you to the LiveText Assessment Page'. The top navigation bar includes the Canvas logo, course name, and user profile information (Mary Crepeau, Inbox, Settings, Logout, Help).

8. The first time you click on an assignment link you will need to log into LiveText. From then on you will automatically be signed into LiveText after you log onto Canvas.
9. It is important to note that the student MUST submit their assignment by clicking on this link for the Grade Sync feature to work. If the student submits their assignment directly into LiveText without going through the Canvas course shell and never clicks on the link, and the instructor assesses the student, the grade will not be posted to Canvas.
10. Instructors who click the link will be brought to the "Submissions and Grades" page within LiveText to assess the appropriate assignment.

SPSY 6911 901  
Fall 2015

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Quizzes

Modules

Conferences

Collaborations

Attendance

Web Meeting

Settings

SPSY 6911 901 > SPSY 6911 901 > Assignments > Practicum Plan

Welcome, MARY CREPEAU-HOBSON | Student View | Faculty View | Logout | My Account | Help

Dashboard Courses Documents Reviews Forms Community ExhibitCenter Tools

Courses Main Page > SPSY6911 - 901 > SPSY6911 - 901 Assignments

## Practicum Plan

Assignment Details Submissions & Grades

RED = Non-LiveText Member

Terms

- 2015 Sum
- 2015 Spring
- SPSY 2015
- SPSY 2014

[View Other Terms](#)

Course Sections

- [SPSY2014 - 1](#)
- [SPSY2015 - 1](#)
- [SPSY5840 - 901](#)
- [SPSY6420 - M01](#)
- [SPSY6911 - 901](#)
- [SPSY6917 - 901](#)
- [SPSY6917 - 901](#)
- [SPSY6918 - 901](#)
- [SPSY6980 - 901](#)

Quick Links

- [Groups](#)
- [Visitor Passes](#)
- [File Manager](#)

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SPSY 6911 901  
Fall 2015

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Quizzes

Modules

Conferences

Collaborations

Attendance

Web Meeting

Settings

SPSY 6911 901 > SPSY 6911 901 > Assignments > Practicum Plan

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Awaiting Submission (14) Awaiting Assessment Completed

Select All

Assess Selected Students

All grades are published

Name	Assignment History Name	Assignment History Name	Final Assessment
<a href="#">Cronk, Kristin</a>			
<a href="#">Dawson-Giles, Britni</a>			
<a href="#">Einholtz, Kurt</a>			
<a href="#">Estes, James</a>			
<a href="#">Eveatt, Hailey</a>			
<a href="#">Fraleigh, Molly</a>			
<a href="#">Garp, Duwain, Carl</a>			
<a href="#">Hilligoss, Elizabeth</a>			
<a href="#">Kuhn, Alicia</a>			
<a href="#">Novelli, Ana</a>			
<a href="#">Schimmel, Layla</a>			
<a href="#">Shannon, Abigail</a>			
<a href="#">Yarnell, Collin</a>			

Now you may assess your students. LiveText is embedded directly into Canvas

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1,2,3 Grade Return!

**IMPORTANT:** Grades in LiveText only return a percentage between 0 and 100. This means if your Canvas assignment is worth 50 points you will enter "100" in the LiveText Grade Box.

The screenshot displays the LiveText interface within a Canvas LMS environment. The main content area shows the 'Practicum Plan' page for the course 'SPSY 6911 - 901'. A modal window titled 'Awaiting Submission' is open, showing the student 'Cronk, Kristin' and the assessor 'CREPEAU-HOBSON, MARY'. The 'Grade' field contains the value '100'. Three red callout boxes with arrows indicate the workflow: '1. Assess' points to the 'Assess' button, '2. Grade entered as a percentage' points to the '100' in the grade field, and '3. Submit' points to the 'Submit Assessment' button. The interface also includes a sidebar with navigation options like 'Home', 'Assignments', and 'Grades', and a top navigation bar with 'Courses', 'Grades', 'Calendar', and 'Commons'.